

# **IPO Exam Syllabus 2025**

**Postalblog.in**

## **Exam Pattern**

- Paper I: Postal Operations & Services (150 MCQs) - 300 Marks - 3 Hours
- Paper II: Establishment & Administration (150 MCQs) - 300 Marks - 3 Hours
- Paper III: Service Matters & Law (150 MCQs) - 300 Marks - 3 Hours
- Paper IV: General & Mental Ability (125 MCQs + Noting & Drafting) - 300 Marks - 3 Hours

## **Qualifying Marks:**

- General Category: 40% per paper, 45% overall
- SC/ST Category: 33% per paper, 38% overall

## **Paper I - Postal Operations & Services**

- Acts: Indian Post Office Act, Government Savings Promotion Act, Prevention of Money Laundering Act, Consumer Protection Act, IT Act
- Rules: IPO Rules, POSB General Rules, PLI/RPLI Schemes, Book of BO Rules, Jansuraksha Schemes
- Mail & Money Remittances: eMO, iMO, IFS MO, MMTS, IMTS
- Banking & Insurance: CBS, POSB Manual, PLI-CIS, CSI, DARPAN
- Guidelines: India Post Payments Bank, Post Office Guide (Part I & II), Swachh Bharat Abhiyan, Record Preservation

## **Paper II - Establishment & Administration**

- GFR, CVC Procurement Guidelines, MoF Purchase Manual
- Schedule of Financial Powers, RTI Act, FR/SR, Education Allowance Rules
- CCS Rules: GPF, Pension, Commutation, NPS, CGHS, Medical Rules
- Postal Manuals: Volumes II & IV, SDBS Scheme, Employee Welfare

## **Paper III - Service Matters & Law**

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- CCS Conduct Rules, CCA Rules, GDS Rules, Temporary Service Rules
- Casual Labour Brochure, Indian Constitution, IPC, CrPC, CPC, Evidence Act
- CAT Act, Prevention of Corruption Act, Revenue Recovery Act, SHW Act
- APAR Instructions, Postal Manual Volumes II, III, VIII

### **Paper IV - General & Mental Ability**

- English Language (25 Questions): Grammar, Comprehension
- Current Affairs (50 Questions): Economy, Polity, Science, Sports, Culture
- Reasoning, Ethics, Mental Aptitude (50 Questions)
- Descriptive: Noting & Drafting (50 Marks) on administrative topics